



New Mexico Association for the Education of Young Children
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NMAEYC EARLY CHILDHOOD CONFERENCE INFORMATION

Saturday March 6, 2010 Convention Center- Albuquerque, New Mexico

The New Mexico Association for the Education of Young Children [NMAEYC] sponsors the largest statewide conference designed to promote developmentally appropriate practice from birth to age 8, infants through third grade. This year our annual New Mexico AEYC Early Childhood Conference will take place at the Albuquerque Convention Center on Saturday, March 6, 2010 from 8:00 am- 4:30 pm. Our theme this year is **Education from the Heart. Our Keynote speaker will be Becky Bailey, author of Conscience Discipline**. We offer seminars and hands-on workshops presented by qualified early childhood professionals to help promote quality early childhood educational practices.

We are seeking proposals for seminars that address all areas of early childhood development and practice. We invite you to present a seminar or hands-on workshop at our conference. We are attaching the *Seminar Proposal Application with Presenters' Guidelines*. Please read it carefully as it explains our guidelines for presenting. It is also available on line at www.nmaeyc.org.

SEMINAR PROPOSALS ARE CURRENTLY BEING ACCEPTED

We also offer both commercial and not-for-profit exhibits of products and services designed to assist and educate those who live with and/or work with young children. There are opportunities throughout the day for participants to network with others and find resources that can be applied to their situation; thus, increasing the quality of care and education that young children receive.

We encourage you to pass on this information to your colleagues, parents, students, fellow workers, etc. You also have our permission to publish it in your newsletters or copy and place it in appropriate early childhood settings. Our participants from previous years have expressed the need for more presentations in Spanish and other languages as well as in the areas of K-3, infant/toddler, and hands-on curriculum to name a few. We appreciate your support in helping us make this conference meet the needs of all participants.

The Board of NMAEYC and the conference committee recognize your commitment to young children and their families and we appreciate how you have shared your expertise with our membership in the past. We gratefully anticipate your participation.

Respond to: Pam Kerkmans, Conference Seminar Chair, pkerkmans@juno.com or Bobbie Bailey, NMAEYC Administrative Coordinator, DRBailey2@aol.com or 1-877-774-KIDS toll free.

SEMINAR PROPOSAL APPLICATION WITH PRESENTERS' GUIDELINES

NMAEYC EARLY CHILDHOOD CONFERENCE

Albuquerque, NM

March 6, 2010

Education from the Heart

Keynote Presentation by Dr. Becky Bailey

PLEASE TYPE OR PRINT LEGIBLY

PRESENTER INFORMATION - In lieu of an honorarium: 1 presenter will receive one conference registration, 2 presenters will receive 2 conference registrations. Any other presenters will need to pay the conference registration fee in order to attend the conference sessions. LUNCH IS NOT INCLUDED* in free registrations but can be purchased by presenters. * See special incentive for early submissions on second page

Name of Presenter (List as it should appear in program) Designated CONTACT PERSON

Current Title & Position: _____

Address _____ City _____ State _____ Zip _____

Phone: HM _____ WK _____ Fax: _____

E-mail _____ NMAEYC Member Non member

Name of Co-Presenter (List as it should appear in program) only one Co-Presenter will be listed in final program.

Current Title & Position: _____

Address _____ City _____ State _____ Zip _____

Phone: HM _____ WK _____ Fax: _____

E-mail _____ NMAEYC Member Non member

Each presenter needs to provide a **brief** resume or an outline of relevant experience in the early childhood field (birth through eight years old). Check here to show that you have included it with the Application form.

SEMINAR/WORKSHOP INFORMATION:

- **Title:** The title should be self-promoting and stimulating! It needs to accurately reflect the content of the workshop in **ten (10) words or less**.

- **Description for Conference Brochure:** In **30 words or less**, clearly convey the content of your seminar and expected outcome for participants. Avoid phrases such as, "this workshop" or "come learn about".

- **Seminar/Workshop Outline:** Include a one page or less outline showing the content, objectives and presentation techniques to be used. [For example: power point, hands on, lecture, panel, etc.] in your seminar. See Presenter Guideline #2 Check here to show that you have included it with the Application form.

- **Language:** _____ English ONLY _____ Spanish ONLY _____ Other: _____

- **Category:** Circle the ONE that most fits your seminar presentation

Accreditation	Curriculum	Infant/ Toddler	Family Child Care
Professional Development	Child Development	Preschool	Parenting/ Families
Leadership/ Administration	Inclusion/ Special Needs	K- 3 rd Grade	
Advocacy/ Public Policy	Health, Safety, Nutrition	School age child care	

PRESENTERS' GUIDELINES:

1. Seminar presentations must reflect developmentally appropriate practices as defined by the National Association for the Education of Young Children (NAEYC) and participating organizations.
2. Room capacity ranges from approximately 40 to 200 participants, theater style. To maximize participation, the majority of rooms will be set theater style [rows of chairs]. *Classroom style is very limited and cannot be guaranteed.* Need for a 'classroom style room' should be documented in the Seminar/Workshop Outline.
3. Each session is 1 hour and 15 minutes long. There are no double sessions. However we may ask some presenters to repeat their session. Please check here if you are willing to repeat your session
4. AV equipment: The following equipment will be provided **IF REQUESTED**. Please check:
_____overhead projector _____screen _____ microphone.

Any other AV equipment may be rented through the Convention Center at **YOUR EXPENSE**. Upon request, we will provide an AV order form. You may contact the Convention Center at (505)768-4549 for more information. Be sure to mention: NMAEYC Conference, March 6, 2010.

5. Selling in the seminar session is strictly prohibited. NAEYC's stated policy is that Presenters may not use their session as a forum for product sales. Presenters selling products may want to consider renting a booth in the Exhibit Hall. For more information, e-mail Shari Doyon at sharidoyon@comcast.net.
6. Upon receipt of your Application, a response will be emailed [or phoned] to you. Check on line for updates: www.nmaeyc.org

PRESENTERS MUST READ THE ABOVE Guidelines AND AGREE TO ABIDE BY THEM

I acknowledge that I have read the above rules and agree to abide by them.

Signature _____
Date _____

Please send the COMPLETED PROPOSAL [Application, Brief resume or outline of relevant experience in early childhood field, Brief outline of seminar content, objectives and presentation techniques and Signed Presenters Guidelines page] to

Pam Kerkmans, 1601 Erbbe NE, Albuquerque, NM 87112; email: pkerkmans@juno.com or fax to NMAEYC 505-823-0975

Accepted proposals received by October 1, 2009 will be awarded one complimentary conference lunch.

*Late proposals received after Jan 1st will be considered; however, if accepted, may not be included in the conference brochure due to publication deadlines.